

Legislative Oversight Committee

South Carolina House of Representatives

Post Office Box 11867

Columbia, South Carolina 29211

Telephone: (803) 212-6810 • Fax: (803) 212-6811



2016 Annual Restructuring Report Extension Request Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:

SC Conservation Bank (P400)

Date Request Submitted:

January 12, 2012

Background

Committee Standard Practices 4.2.2 - 4.2.4

Extensions for Annual Restructuring Reports

4.2.2 The Chairman may, for reasons he determines as good cause, provide an agency an extension and new deadline to submit its Annual Restructuring Report ("New Deadline"). The Chairman will not provide more than two extensions without unanimous consent from the full committee.

4.2.3 Before the Chairman will consider a request from an agency for an extension, the agency must fully complete a Committee Extension Request form, as approved by the Committee Chairman, and provide it to the Chairman for consideration.

4.2.4 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

Submission Process

Note this Extension Request Form will be published online.

Agency	SC Conservation Bank (P400)
Date of Submission	January 12, 2012

Instructions: Please complete this Extension Request Form. The completed form should be submitted electronically to the House Legislative Oversight Committee (HCommLegOv@schouse.gov) in both the original format (Excel) and saved as a PDF for online reporting. Please direct any questions about this process to Jennifer Dobson (jenniferdobson@schouse.gov) or Charles Appleby (charlesappleby@schouse.gov).

I. Extension Request

- | | | |
|---|--|---|
| 1 | State the date the agency originally received the report guidelines: | 12/4/2015 |
| 2 | State the date the agency submitted this request for an extension: | 1/12/2016 |
| 3 | State the original deadline for the report: | January 12, 2016, first day of session as provided by statute |
| 4 | State the number of additional days the agency is requesting: | 3 |
| 5 | State the new deadline if the additional days are granted: | 1/15/2016 |

II. History of Extensions

- | | | |
|---|--|------|
| 1 | List the years in which the agency previously requested an extension, putting the years the extension was granted in bold: | None |
|---|--|------|

III. Good Cause

Submission Process

	1	Please state good cause as to why the Committee should grant the extension requested by the agency. Please limit the response to 1,000 words or less.	<i>The SC Conservation Bank in completing the forms adequately still has questions regarding some of the data required and is working with the Oversight Committee staff to clarify these questions.</i>
IV.	Verification		
	1	Please state the name of the agency head, or person designated and authorized by the agency head to do so, that has approved and reviewed the information provided in this Extension Request form.	<i>Marvin N. Davant, Executive Director</i>
	2	Does the agency head, or designated person by the agency head, affirm that the information contained in this form from the agency is complete and accurate to the extent of his or her knowledge.	<i>Yes</i>
V.	Committee Response	Leave this section blank.	
	1	Date extension was granted:	12-Jan-16
	2	Number of additional days granted:	3 days
	3	New deadline for agency response:	15-Jan-16

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2016 Annual Restructuring Report Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:

Date Report Submitted:

Agency Head

First Name

Last Name:

Email Address:

Phone Number:

SC Conservation Bank

January 13, 2016

Marvin

Davant

marvin.davant@sccbanc.sc.gov

803-734-3986

General Instructions

SUBMISSIONS	
What to submit?	Please submit this document in electronically only in both the original format (Excel) as well as in a PDF document. Save the document as "2016 - Agency ARR (<i>insert date agency submits report</i>)."
When to submit?	The deadline for submission is by the first day of session, January 12, 2016.
Where to submit?	Email all electronic copies to HCommLegOv@schouse.gov.

NOTE: If the agency enters its Name and the Date of Submission in the "Cover Page" tab, it should automatically populate at the top of each tab in this report.

WHERE INFORMATION WILL APPEAR	
Where will submissions appear?	The information included in the agency's report will appear online for all legislators and the public to view. On the South Carolina Statehouse Website it will appear on the Publications page as well as on the individual agency page, which can be accessed from the House Legislative Oversight Page.

QUESTIONS	
Who to contact?	House Legislative Oversight at 803-212-6810.

OTHER INFORMATION	
<i>House Legislative Oversight</i>	
Mailing	Post Office Box 11867
Phone	803-212-6810
Fax	803-212-6811
Email	HCommLegOv@schouse.gov
Web	The agency may visit the South Carolina General Assembly Home Page (http://www.scstatehouse.gov) and click on "Citizens' Interest" then click on "House Legislative Oversight Committee Postings and Reports."

Legal Standards

This is the first chart in the report because the legal standards which apply to the agency should serve as the basis for the agency's mission, vision and strategic plan.

Agency Responding	SC Conservation Bank
Date of Submission	42382

Instructions : List all state and federal statutes, regulations and provisos that apply to the agency (“Laws”) and a summary of the statutory requirement and/or authority granted in the particular Law listed. If the agency grouped Laws together last year, they can continue to do so this year. However, please be aware that when the agency goes under study, the House Legislative Oversight Committee will ask it to list each Law individually. The Committee makes this request so the agency can then analyze each of the Laws to determine which current Laws may need to be modified or eliminated, as well as any new Laws possibly needed, to allow the agency to be more effective and efficient or to ensure the Law matches current practices and systems. Included below is an example, with a partial list of Laws which apply to the Department of Juvenile Justice. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Item #	Statute, Regulation, or Proviso Number	State or Federal	Summary of Statutory Requirement and/or Authority Granted	Is the law a Statute, Proviso or Regulation?
1	48-59-10 et seq	State	Established and statutorily required to accept and review land conservation easements and make grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmland, forestland, wetlands, openlands, urban parks, historic sites and natural resources.	Statute
2	§12-24-95 & 12-24-97	State	Statutorily directed to receive twenty-five cents of every dollar thirty cents from the deed stamp recording fee for the purpose of accepting and reviewing land conservation easements and making grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmland, forestland, wetlands, openlands, historic sites and natural resources.	Statute

Legal Standards

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Mission, Vision and Goals

This is the second chart because the agency's mission and vision should have a basis in the legal standards, which the agency provided in the previous chart. After the agency knows the laws it must satisfy, along with its mission and vision, it can then set goals to satisfy those laws and achieve that vision (and the strategy and objectives to accomplish each goal - see next chart). To ensure accountability, one person below the head of the agency should be responsible for each goal. The same person is not required to be responsible for all of the goals.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-15

Instructions : Provide the agency's mission, vision and laws (i.e. state and/or federal statutes) which serve as the basis for the agency's mission and vision.

Mission	To improve the quality of life in SC through the conservation and preservation of significant natural resource lands, wetlands, farmlands, urban parks historical properties and archeological sites.	
Legal Basis for agency's mission	SC Code § 48-59-10 et seq	
Vision	To improve the quality of life in SC by permanently protecting natural resources, forestland, wetlands, openlands, urban parks, and historic sites.	
Legal Basis for agency's vision	SC Code § 48-59-10 et seq	

Instructions :

- 1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal is satisfying. All of the laws mentioned in the previous chart (i.e. Legal Standards Chart) should be included next to one of the agency's goals. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. SC Code 63-19-320 thru 63-19-450). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
- 2) Under the "Goals and Description" column, enter the number and description of the goal which will help the agency achieve its vision (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). The agency should have 3-4 high level goals.
- 3) Under the "Describe how the Goal is SMART" column, enter the information which shows the goal is Specific, Measurable, Attainable, Relevant and Time-bound.
- 4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing the goal.
- 5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal. The Responsible Person has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives to accomplish the goal. In addition, this is the person who monitors the progress and makes any changes needed to the strategies and objectives to ensure the goal is accomplished. Under the "Position" column, enter the Responsible Person's position/title at the agency.

Legal Responsibilities Satisfied	Goals & Description	Describe how the Goal is S.M.A.R.T.	Public Benefit/Intended Outcome	Responsible Person Name:	Number of months person has been responsible for the goal or objective:	Position:
(i.e. state and federal statutes or provisos the goal is satisfying)	(i.e. Goal 1 - insert description)	Specific Measurable Attainable Relevant Time-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome			
§48-59-10 et seq	Goal 1 - To establish sustainable amounts of diverse habitat reflecting the values of SC Citizens	Strategy 1.1 - Improve prioritizing strategy of geographic locations of grants.	Objective 1.1.1 - Work with individual Land Trusts and Landowners and improve the abundance & distribution of conserved properties	Marvin N. Davant	156	Director
	Goal 2- To enhance the importance of conservation to the general public and political leadership.	Strategy 2.1 - Implement education opportunities.	Objective 2.1.1 - Redesign and constantly update website; Attend quarterly strategic plan meetings with end users; Design & distribute informative information to public and community leaders.	Marvin N. Davant	156	Director
	Goal 3 - To improve communication with end users.	Strategy 3.1 - Attend Land Trust Board meetings; setup technical & review team meetings; work with Legislative staff to understand the Bank's Mission	Objective 3.1.1 - Implement an all inclusive strategy for funding and geographical distribution of 1/3 funding per Upstate, Midlands, and Coastal Regions Grants.	Marvin N. Davant	156	Director

Mission, Vision and Goals

	Goal 4 - To prioritize diverse grant properties by land types.	Strategy 4.1 - Recruit Land Trusts by state Regions; Distribute grant distributions & inventory through media; Heir's Property with Conservation Easements.	Objective 4.1.1 - Conserve as much significant lands statewide at the lowest cost possible and increase conservation of wetlands by 5%; Develop a tracking system on Heir's Property.	Marvin N. Davant	156	Director
	Goal 5 - To implement a Legislative Outreach Program.	Strategy 5.1 - In person field trips; Distribution of educational materials; off seassion Legislative meetings; meet with community & business leaders.	Objective 5.1.1 - To attain stabilized funding to the amount of actual revenues received.	Marvin N. Davant	156	Director

Strategy, Objectives and Responsibility

This is the next chart because once the agency determines its goals and those responsible for each goal it then needs to determine the strategy and objectives to

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions :

[illegible]

Associated Programs

This is the next chart because once the agency has determined its goals, strategies and objectives, the agency needs to determine which of its programs will help achieve those objectives and goals and which programs may need to be curtailed or eliminated. If one program is helping accomplish an objective that a lot of other programs are also helping accomplish, the agency should consider whether the resources needed for that program could be better utilized (i.e. so the agency can most effectively and efficiently accomplish all of its goals and objectives) if they were distributed among the other programs that are helping accomplish the same objective or among programs that are helping accomplish other objectives.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

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Instructions :

- 1) Under the "Name of Agency Program" column, enter the name of every program at the agency on a separate row.
- 2) Under the "Description of Program" column, enter a 1-3 sentence description of the agency program.
- 3) Under the "Legal Statute Requiring Program" column, enter the legal statute which requires (this is different than allows) the program, if the program is required by a state or federal statute or proviso. Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute. If the program is not required by a state or federal statute or proviso, enter "none."
- 3) Under the "Objective the Program Helps Accomplish" column, enter the strategic plan objective number and description. The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart. Enter ONLY ONE objective per row. If an agency program helps accomplish multiple objectives, insert additional rows with that agency program information and enter each different objective it helps accomplish on a separate row.

Name of Agency Program	Description of Program	Legal Statute or Proviso Requiring the Program	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart) List <u>ONLY ONE</u> strategic objective per row.
1. Administration	The Conservation Bank works to improve the quality of life in SC through the conservation and preservation of significant natural resource lands, wetlands, farmlands, urban parks, historical properties and archeological sites by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year	SC Code §48-59-10 <i>et seq.</i>	All Objectives and goals apply
2. Employer Benefits	State Employer Contributions	SC Code §48-59-10 et seq.	All Objectives and goals apply

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:		Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	\$48-59-10 et seq.	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:		Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:		Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	\$48-59-10 et seq.	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Administration	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Marvin N. Davant	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	156	
Position:	Executive Director	
Office Address:	1201 Main St, Suite 1820, Columbia, SC 29201	
Department or Division:	Exeuctive	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$14,492,556	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	Agency will provide next year	

PERFORMANCE MEASURES

Instructions: Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results,” enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - “Agency did not use PM during this year.”

4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance			
Objective Number and Description		0	
Performance Measure:			
Type of Measure:			
Results			
2013-14 Actual Results (as of 6/30/14):			
2014-15 Target Results:			
2014-15 Actual Results (as of 6/30/15):			
2015-16 Minimum Acceptable Results:			
2015-16 Target Results:			
Details			
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)		Insert any further explanation, if needed	
What are the names and titles of the individuals who chose this as a performance measure?			
Why was this performance measure chosen?			
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?			
What are the names and titles of the individuals who chose the target value for 2015-16?			
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?			
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?			
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?			
POTENTIAL NEGATIVE IMPACT			
<i>Instructions</i> : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.			
Most Potential Negative Impact			
Level Requires Outside Help			
Outside Help to Request			
Level Requires Inform General Assembly			
3 General Assembly Options			
REVIEWS/AUDITS			
<i>Instructions</i> : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.			
Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
PARTNERS			

Objective Details

Instructions: Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 1 - To establish sustainable amounts of diverse habitat reflecting the values of SC Citizens;	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	§48-59-10 et seq.	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	S1.1 - Improve prioritizing strategy of geographic locations of grants.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	O1.1.1 - Work with individual Land Trusts and Landowners and improve the abundance & distribution of conserved properties.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	§48-59-10 et seq.	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Administration	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Marvin N. Davant	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	156	
Position:	Executive Director	
Office Address:	1201 Main St, Suite 1820, Columbia, SC 29201	
Department or Division:	Exeuctive	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$13,060,233	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	\$13,037,966	

PERFORMANCE MEASURES

Instructions: Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results,” enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - “Agency did not use PM during this year.”

4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	O1.1.1 - Work with individual Land Trusts and Landowners and improve the abundance & distribution of conserved properties.	
Performance Measure:	Based on the number of applications reviewed and approved by the SC Conservation Bank Board biannually.	
Type of Measure:	Output	
Results		
2013-14 Actual Results (as of 6/30/14):	216,102 acres preserved & conserved	
2014-15 Target Results:	250,000 acres preserved & conserved	
2014-15 Actual Results (as of 6/30/15):	244,195 acres preserved & conserved	
2015-16 Minimum Acceptable Results:	266,658 acres preserved & conserved	
2015-16 Target Results:	270,000 acres preserved & conserved	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Marvin N. Davant, Executive Director	
Why was this performance measure chosen?	To improve the quality of life in SC through the conservation & preservation of significant natural resource lands, wetlands, farmlands, urban parks, historical properties, and archeological sites.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	The SC Conservation Bank Board will review & approve new grant applications on a biannual basis. Funding was restricted previous year inventory and	
What are the names and titles of the individuals who chose the target value for 2015-16?	Marvin N. Davant, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The SC Conservation Bank Board will review & approve new grant applications to conserve & preserve significant properties in SC by conservation easements, low interest loans and purchase of title.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	YES	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	
POTENTIAL NEGATIVE IMPACT		
<i>Instructions</i> : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.		
Most Potential Negative Impact	Budget restrictions and the real estate market trends can restrict the amount of funding, reducing the amount of grants the Bank can fund. The window of opportunity to conserve & preserve large tracts of land that currently exist may be short lived.	
Level Requires Outside Help	Minimal	
Outside Help to Request	Requested expertise of a Tax Attorney through the SC Attorney General's Form 1 "Outside Counsel" Approval process.	
Level Requires Inform General Assembly	High	
3 General Assembly Options	Visit properties that have received Conservation Bank funding to see how important they are to the quality of life in SC; Allow the Conservation Bank to utilize total funds received from Deed Stamp Tax; Remove the Sunset Clause from the Conservation Bank's statute;	
REVIEWS/AUDITS		

Objective Details

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
SC State Audit	Statutorily required of all State Agencies	Greene Finney & Horton CPA	08/31/2015 - 09/21/2015

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
SC Land Trust Network & Non-Profit Entities	To review & fund grant requests to the extent the properties are significant & funding is available. Attending focus group meetings providing information about the Conservation Bank's process and progress in preserving and conserving significant sites throughout the State.	Business, Association or Individual
SCDNR; SC Forestry Comm; SCPRT & Municipalities	The SCCB partners with state agencies; municipalities; granting conservation easements and providing matching funds for land purchases.	State/Local Government Entity

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context

and description of Goal the Objective is helping accomplish:

Legal responsibilities satisfied by Goal:

and description of Strategy the Objective is under:

Objective

Objective # and Description:

Legal responsibilities satisfied by Objective:

Public Benefit/Intended Outcome:

Agency Programs Associated with Objective

Program Names:

Responsible Person

Name:

Number of Months Responsible:

Position:

Office Address:

Department or Division:

Department or Division Summary:

Amount Budgeted and Spent To Accomplish Objective

Total Budgeted for this fiscal year:

Total Actually Spent:

Goal 2 - To enhance the importance of conservation of the general public and political leadership.

\$48-59-10 et seq.

S2.1 - Implement education opportunities.

O2.1.1 - Redesign & constantly update website; Attend quarterly strategic plan meetings with end users; Design & distribute informative information to public & community leaders.

\$48-59-10 et seq.

Administration

Marvin N. Davant

156

Executive Director

1201 Main St, Suite 1820, Columbia, SC 29201

Exeuctive

\$13,060,233

\$13,037,966

Copy and paste this from the second column of the Mission, Vision and Goals Chart

Copy and paste this from the first column of the Mission, Vision and Goals Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart

Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column

Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart

Copy and paste this information from the Strategic Budgeting Chart

PERFORMANCE MEASURES

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.
1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.
2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).
3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results,” enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - “Agency did not use PM during this year.”
4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	O2.1.1 - Redesign & constantly update website; Attend quarterly strategic plan meetings with end users; Design & distribute informative information to public & community leaders.	
Performance Measure:	Based on the number of applicatios reviewed and approved by the SC Conservation Bank Board	
Type of Measure:	Output	
Results		
2013-14 Actual Results (as of 6/30/14):	216,102 acres preserved & conserved	
2014-15 Target Results:	250,000 acres preserved & conserved	
2014-15 Actual Results (as of 6/30/15):	244,195 acres preserved & conserved	
2015-16 Minimum Acceptable Results:	266,658 acres preserved & conserved	
2015-16 Target Results:	270,000 acres preserved & conserved	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	To improve the quality of life in SC through the conservation & preservation of	
Why was this performance measure chosen?	The SC Conservation Bank Board will review & approve new grant applications on a biannual basis. Funding was restricted previous year inventory and increase in Documentary Stamp Fee.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Marvin N. Davant, Executive Director	
What are the names and titles of the individuals who chose the target value for 2015-16?	The SC Conservation Bank Board will review & approve new grant applications to conserve & preserve significant properties in SC by conservation easements, low interest loans and purchase of title.	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	YES	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	N/A	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	
POTENTIAL NEGATIVE IMPACT		
<i>Instructions</i> : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.		
Most Potential Negative Impact	Budget restrictions and the real estate market trends can restrict the amount of funding, reducing the amount of grants the Bank can fund. The window of opportunity to conserve &	
Level Requires Outside Help	Minimal	
Outside Help to Request	Requested expertise of a Tax Attorney through the SC Attorney General's Form 1 "Outside Counsel" Approval process.	
Level Requires Inform General Assembly	High	
3 General Assembly Options	Visit properties that have received Conservation Bank funding to see how important they are to the quality of life in SC; Allow the Conservation Bank to utilize total funds received from Deed Stamp Tax; Remove the Sunset Clause from the Conservation Bank's statute;	

Objective Details

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
SC State Audit	Statutorily required of all State Agencies	Greene Finney & Horton CPA	08/31/2015 - 09/21/2015

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other
SC Land Trust Network & Non-Profit Entities	To review & fund grant requests to the extent the properties are significant & funding is available. Attending focus group meetings providing information about the Conservation Bank's process and progress in preserving and conserving significant sites throughout the State.	Business, Association or Individual
SCDNR; SC Forestry Comm; SCPRT & Municipalities	The SCCB partners with state agencies; municipalities; granting conservation easements and providing matching funds for land purchases.	State/Local Government Entity

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 3 - To improve communication with end users.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	§48-59-10 et seq.	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	S3.1 - Attend Land Trust Board meetings; set up technical & review team meetings; work with Legislative staff to understand the Bank's Mission.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	O3.1.1 - Implement an all inclusive strategy for funding and geographical distribution of 1/3 funding per Upstate, Midlands, and Coastal Regions Grants.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	§48-59-10 et seq.	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Administration	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Marvin N. Davant	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	156	
Position:	Executive Director	
Office Address:	1201 Main St, Suite 1820, Columbia, SC 29201	
Department or Division:	Exeuctive	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$13,060,233	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	\$13,037,966	

PERFORMANCE MEASURES

Instructions: Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

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4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

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Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	O3.1.1 - Implement an all inclusive strategy for funding and geographical distribution of 1/3 funding per Upstate, Midlands, and Coastal Regions Grants.	
Performance Measure:	Based on the number of applications reviewed and approved by the SC Conservation Bank Board biannually.	
Type of Measure:	Output	
Results		
2013-14 Actual Results (as of 6/30/14):	216,102 acres preserved & conserved	
2014-15 Target Results:	250,000 acres preserved & conserved	
2014-15 Actual Results (as of 6/30/15):	244,195 acres preserved & conserved	
2015-16 Minimum Acceptable Results:	266,658 acres preserved & conserved	
2015-16 Target Results:	270,000 acres preserved & conserved	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	To improve the quality of life in SC through the conservation & preservation of significant natural resource lands, wetlands, farmlands, urban parks, historical properties, and archeological sites.	
Why was this performance measure chosen?	The SC Conservation Bank Board will review & approve new grant applications on a biannual basis. Funding was restricted previous year inventory and increase in Documentary Stamp Fee.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Marvin N. Davant, Executive Director	
What are the names and titles of the individuals who chose the target value for 2015-16?	The SC Conservation Bank Board will review & approve new grant applications to conserve & preserve significant properties in SC by conservation easements, low interest loans and purchase of title.	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	YES	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	N/A	
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Most Potential Negative Impact	Budget restrictions and the real estate market trends can restrict the amount of funding, reducing the amount of grants the Bank can fund. The window of opportunity to conserve & preserve large tracts of land that currently exist may be short lived.	
Level Requires Outside Help	Minimal	
Outside Help to Request	Requested expertise of a Tax Attorney through the SC Attorney General's Form 1 "Outside Counsel" Approval process.	
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3 General Assembly Options	Visit properties that have received Conservation Bank funding to see how important they are to the quality of life in SC; Allow the Conservation Bank to utilize total funds received from Deed Stamp Tax; Remove the Sunset Clause from the Conservation Bank's statute;	

Objective Details

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
SC State Audit	Statutorily required of all State Agencies	Greene Finney & Horton CPA	08/31/2015 - 09/21/2015

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
SC Land Trust Network & Non-Profit Entities	To review & fund grant requests to the extent the properties are significant & funding is available. Attending focus group meetings providing information about the Conservation Bank's process and progress in preserving and conserving significant sites throughout the State.	Business, Association or Individual
SCDNR; SC Forestry Comm; SCPRT & Municipalities	The SCCB partners with state agencies; municipalities; granting conservation easements and providing matching funds for land purchases.	State/Local Government Entity

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 4 - To prioritize diverse grant properties by land types	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	§48-59-10 et seq.	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	S4.1 - Recruit Land Trusts by State Region; Distribute grant distributions & inventory through media; Heir's Property with Conservation Easements.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	O4.1.1 - Conserve as much signifiant lands statewide at the lowest cost possible and increase conservation of wetlands by 5%; Develop a tracking system on Heir's Property.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	§48-59-10 et seq.	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Administration	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Marvin N. Davant	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	156	
Position:	Executive Director	
Office Address:	1201 Main St, Suite 1820, Columbia, SC 29201	
Department or Division:	Exeuctive	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$13,060,233	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	\$13,037,966	
PERFORMANCE MEASURES		

Instructions: Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results,” enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - “Agency did not use PM during this year.”

4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	O4.1.1 - Conserve as much signifiant lands statewide at the lowest cost possible and increase conservation of wetlands by 5%; Develop a tracking system on Heir's Property.	
Performance Measure:	Based on the number of applications reviewed and approved by the SC Conservation Bank Board biannually.	
Type of Measure:	Output	
Results		
2013-14 Actual Results (as of 6/30/14):	216,102 acres preserved & conserved	
2014-15 Target Results:	250,000 acres preserved & conserved	
2014-15 Actual Results (as of 6/30/15):	244,195 acres preserved & conserved	
2015-16 Minimum Acceptable Results:	266,658 acres preserved & conserved	
2015-16 Target Results:	270,000 acres preserved & conserved	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Marvin N. Davant, Executive Director	
Why was this performance measure chosen?	To improve the quality of life in SC through the conservation & preservation of significant natural resource lands, wetlands, farmlands, urban parks, historical properties, and archeological sites.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	The SC Conservation Bank Board will review & approve new grant applications on a biannual basis. Funding was restricted previous year inventory and increase in Documentary Stamp Fee.	
What are the names and titles of the individuals who chose the target value for 2015-16?	Marvin N. Davant, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The SC Conservation Bank Board will review & approve new grant applications to conserve & preserve significant properties in SC by conservation easements, low interest loans and purchase of title.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	YES	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	
POTENTIAL NEGATIVE IMPACT		
<i>Instructions</i> : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.		
Most Potential Negative Impact	Budget restrictions and the real estate market trends can restrict the amount of funding, reducing the amount of grants the Bank can fund. The window of opportunity to conserve & preserve large tracts of land that currently exist may be short lived.	
Level Requires Outside Help	Minimal	
Outside Help to Request	Requested expertise of a Tax Attorney through the SC Attorney General's Form 1 "Outside Counsel" Approval process.	
Level Requires Inform General Assembly	High	
3 General Assembly Options	Visit properties that have received Conservation Bank funding to see how important they are to the quality of life in SC; Allow the Conservation Bank to utilize total funds received from Deed Stamp Tax; Remove the Sunset Clause from the Conservation Bank's statute;	

Objective Details

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
SC State Audit	Statutorily required of all State Agencies	Greene Finney & Horton CPA	08/31/2015 - 09/21/2015

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
SC Land Trust Network & Non-Profit Entities	To review & fund grant requests to the extent the properties are significant & funding is available. Attending focus group meetings providing information about the Conservation Bank's process and progress in preserving and conserving significant sites throughout the State.	Business, Association or Individual
SCDNR; SC Forestry Comm; SCPRT & Municipalities	The SCCB partners with state agencies; municipalities; granting conservation easements and providing matching funds for land purchases.	State/Local Government Entity

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions: Below is a template to **complete for each Objective** listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	Goal 5 - To implement a Legislative Outreach Program.	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	§48-59-10 et seq.	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	55.1 - In person field trips; Distribution of educational materials; Off season Legislative meetings; meet with community & business leaders.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	05.1.1 - To attain stabilized funding to the amount of actual revenues received.	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	§48-59-10 et seq.	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	Administration	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	Marvin N. Davant	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	156	
Position:	Executive Director	
Office Address:	1201 Main St, Suite 1820, Columbia, SC 29201	
Department or Division:	Exeuctive	
Department or Division Summary:		
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	\$13,060,233	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	\$13,037,966	

PERFORMANCE MEASURES

Instructions: Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, “Performance Measure,” enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results,” enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - “Agency did not use PM during this year.”

4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	O5.1.1 - To attain stabilized funding to the amount of actual revenues received.	
Performance Measure:	Based on the number of applications reviewed and approved by the SC Conservation Bank Board biannually.	
Type of Measure:	Output	
Results		
2013-14 Actual Results (as of 6/30/14):	216,102 acres preserved & conserved	
2014-15 Target Results:	250,000 acres preserved & conserved	
2014-15 Actual Results (as of 6/30/15):	244,195 acres preserved & conserved	
2015-16 Minimum Acceptable Results:	266,658 acres preserved & conserved	
2015-16 Target Results:	270,000 acres preserved & conserved	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	Marvin N. Davant, Executive Director	
Why was this performance measure chosen?	To improve the quality of life in SC through the conservation & preservation of significant natural resource lands, wetlands, farmlands, urban parks, historical properties, and archeological sites.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	The SC Conservation Bank Board will review & approve new grant applications on a biannual basis. Funding was restricted previous year inventory and increase in Documentary Stamp Fee.	
What are the names and titles of the individuals who chose the target value for 2015-16?	Marvin N. Davant, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The SC Conservation Bank Board will review & approve new grant applications to conserve & preserve significant properties in SC by conservation easements, low interest loans and purchase of title.	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	YES	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A	
POTENTIAL NEGATIVE IMPACT		
<i>Instructions</i> : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.		
Most Potential Negative Impact	Budget restrictions and the real estate market trends can restrict the amount of funding, reducing the amount of grants the Bank can fund. The window of opportunity to conserve & preserve large tracts of land that currently exist may be short lived.	
Level Requires Outside Help	Minimal	
Outside Help to Request	Requested expertise of a Tax Attorney through the SC Attorney General's Form 1 "Outside Counsel" Approval process.	
Level Requires Inform General Assembly	High	
3 General Assembly Options	Visit properties that have received Conservation Bank funding to see how important they are to the quality of life in SC; Allow the Conservation Bank to utilize total funds received from Deed Stamp Tax; Remove the Sunset Clause from the Conservation Bank's statute;	
REVIEWS/AUDITS		

Objective Details

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)
SC State Audit	Statutorily required of all State Agencies	Greene Finney & Horton CPA	08/31/2015 - 09/21/2015

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
SC Land Trust Network & Non-Profit Entities	To review & fund grant requests to the extent the properties are significant & funding is available. Attending focus group meetings providing information about the Conservation Bank's process and progress in preserving and conserving significant sites throughout the State.	Business, Association or Individual
SCDNR; SC Forestry Comm; SCPRT & Municipalities	The SCCB partners with state agencies; municipalities; granting conservation easements and providing matching funds for land purchases.	State/Local Government Entity

Strategic Budgeting

This is the next chart because once the agency determines its goals, strategies and objectives, as well as the programs that will best allow the agency to accomplish its objectives, the agency needs to determine how to allocate its funds to most effectively and efficiently accomplish the objectives. After allocating the funds to the objectives, the agency may decide to go back and revise which associated programs it will continue, curtail or eliminate in order to most effectively and efficiently accomplish its goals and objectives.

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

IMPORTANT TIME SAVING NOTE: Please note that only one year of budgeted funds is requested. Once an agency is under study with the House Legislative Oversight Committee, the Committee may request information on how the agency budgeted and spent money for the previous five years. If an agency is chosen for study five years from now, the agency can quickly and easily combine the information from this chart for each of the last five years.

Part A Instructions : **Estimated Funds Available this Fiscal Year (2015-16)**
1) Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e. general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e. state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns below so please delete or add as many as needed. **However the agency chooses to group its funding sources, it should be clear through Part A and B, how much the agency estimates it has available to spend and where the agency has budgeted the funds it has available to spend.**

Part B Instructions : **How Agency Budgeted Funds this Fiscal Year (2015-16)**
1) Enter each agency objective and description (i.e. Objective 1.1.1 - insert description of objective). The agency can insert as many rows as necessary so that all objectives are included.
2) After entering all of the objectives, enter each "unrelated purpose" for which money received by the agency will go (i.e. Unrelated Purpose #1 - insert description of unrelated purpose) on a separate row. An "unrelated purpose" is money the agency is legislatively directed to spend on something that is not related to an agency objective (i.e. pass through, carry forward, etc.).
3) Enter how much money from each source of funds the agency budgets to spend on each objective and unrelated purpose. The "Total budgeted to spend on objectives and unrelated purposes" for each source of funds in Part B should equal the "Amount estimated to have available to spend this fiscal year" in Part A.

Explanations from the Agency regarding Part A:		Insert any additional explanations the agency would like to provide related to the information it provides below.						
PART A Estimated Funds Available this Fiscal Year (2015-16)	Source of Funds: SC Documentary Deed Stamp Tax (\$.25 of each \$1.30 is directed to the SC Conservation Bank)	Totals - \$14,911,000 (BASED ON BEA ESTIMATE)	Insert name of Source of Funds #1 - SC Code §12-24-95	Insert name of Source of Funds #2 - SC Code §12-24-97	Insert name of Source of Funds #3	Insert name of Source of Funds #4	Insert name of Source of Funds #5	Etc.
	Is the source state, other or federal funding: OTHER FUNDS	Totals - \$14,911,,000 (BASED ON BEA ANNUAL ESTIMATE)	State, Federal or Other Funds? OTHER FUNDS	State, Federal or Other Funds? OTHER FUNDS	State, Federal or Other Funds?	State, Federal or Other Funds?	State, Federal or Other Funds?	State, Federal or Other Funds?
	Is funding recurring or one-time?	Totals - ESTIMATES CHANGES ANNUALLY	Recurring or one-time funding? RECURRING	Recurring or one-time funding? RECURRING	Recurring or one-time funding?	Recurring or one-time funding?	Recurring or one-time funding?	Recurring or one-time funding?
	\$ From Last Year Available to Spend this Year							
	Amount available at end of previous fiscal year	\$5,889,796						
	Amount available at end of previous fiscal year that agency can actually use this fiscal year:	\$5,889,796						
	If the amounts in the two rows above are not the same, explain why :	N/A						
	\$ Estimated to Receive this Year	\$14,911,000	(estimate based on BEA Report of 11/10/15)					
	Amount budgeted/estimated to receive in this fiscal year:	\$14,911,000	(estimate based on BEA Report of 11/10/15)					
	Total Actually Available this Year	\$20,800,796						
	Amount estimated to have available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):	\$15,000,000						

Strategic Budgeting

PART B
How Agency
Budgeted Funds
this Fiscal Year
(2015-16)

Explanations from the Agency regarding Part B:		Insert any additional explanations the agency would like to provide related to the information it provides below.					
Source of Funds: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals - \$14,911,000 (BASED ON BEA ESTIMATE)	Insert name of Source of Funds #1 - SC Code §12-24-95	Insert name of Source of Funds #2 - SC Code §12-24-97	Insert name of Source of Funds #3	Insert name of Source of Funds #4	Insert name of Source of Funds #5	Etc.
Is source state, other or federal funding: (the rows to the left should populate automatically from what the agency entered in Part A)	Totals - \$14,911,,000 (BASED ON BEA ANNUAL ESTIMATE)	State, Federal or Other Funds? OTHER FUNDS	State, Federal or Other Funds? OTHER FUNDS	State, Federal or Other Funds?	State, Federal or Other Funds?	State, Federal or Other Funds?	State, Federal or Other Funds?
Restrictions on how agency is able to spend the funds from this source:	n/a						
Amount estimated to have available to spend this fiscal year: (the rows to the left should populate automatically from what the agency entered in Part A)	\$15,000,000	\$0	\$0	\$0	\$0	\$0	\$0
Are expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	YES						
Where Agency Budgeted to Spend Money this Year							
Funds are to be spent on all Goals & Objectives	\$15,000,000						
etc.							
Unrelated Purpose #1 - insert description:							
Unrelated Purpose #2 - insert description:							
etc.							
Total Budgeted to Spend on Objectives and Unrelated Purposes: (this should be the same as Amount estimated to have available to spend this fiscal year)	\$15,000,000						

Reporting Requirements

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

Instructions :

List all reports, if any, the agency is required to submit to a state, federal or outside entity on a regular basis. Insert the name of each report in a separate column and answer the questions below it. Add as many columns as needed.

PLEASE NOTE: All information the agency provides in the rows below the row labeled, "Date the Report was last submitted," should apply to when the agency most recently submitted the report (i.e. date report was last submitted).

Information in all these rows should be for when the agency completed the report most recently	Agency Responding	SC Conservation Bank	SC Conservation Bank
	Report #	1	2
	Report Name:	Restructuring Report	Accountability Report
	Why Report is Required		
	Legislative entity requesting the agency complete the report:	House Legislative Oversight Committee	Executive Budget Office
	Law which requires the report:	SC Code §1-30-10(G) (1)	Code §1-1-820
	Agency's understanding of the intent of the report:	Increased Efficiency	To provide the Governor & Legislators with information that supports their analysis of the budget.
	Year agency was first required to complete the report:	FY 2013-14	2003
	Reporting frequency (i.e. annually, quarterly, monthly):	Annually	Annually
	Information on Most Recently Submitted Report		
	Date Report was last submitted:	4/1/2015	9/14/2015
	Timing of the Report		
	Month Report Template is Received by Agency:	12/4/2015	6/18/2015
	Month Agency is Required to Submit the Report:	1/12/2016	9/14/2015
	Where Report is Available & Positive Results		
	To whom the agency provides the completed report:	House Legislative Oversight Committee	Executive Budget Office
	Website on which the report is available:	www.scstatehouse.sc.gov	www.budget.sc.gov
	If it is not online, how can someone obtain a copy of it:	Call SC Conservation Bank office staff 803-734-0360	Call SC Conservation Bank office staff 803-734-0360
	Positive results agency has seen from completing the report:	NONE	NONE

Restructuring Recommendations and Feedback

Agency Responding	SC Conservation Bank
Date of Submission	42382
Fiscal Year for which information below pertains	2014-2015

RESTRUCTURING RECOMMENDATIONS

Instructions: Please answer the questions below and add as many rows as needed.

Does the agency have any recommendations, minor or major, for restructuring?	No
--	----

If the agency has recommendations for restructuring, list each one on a separate row in the chart below. Add as many rows as needed.

Does the agency recommendation require legislative action?	Recommendation for restructuring

FEEDBACK (Optional)

Instructions: Please answer the questions below to provide feedback on this Annual Restructuring Report ("Report").

Please list 1-3 benefits the agency sees in the public having access to the information requested in the Report, in the format it was requested.	Please list 1-3 benefits to agency management and employees in having all of this information available in one document.	Now that the agency has completed the Report, please list 1-3 things the agency could do differently next year (or it could advise other agencies to do) to complete the Report in less time and at a lower cost to the agency.
1	1	1
2	2	2
3	3	3

Does the agency believe this year's Restructuring Report was less burdensome than last year's?	Please list 1-3 changes to the Report questions, format, etc. the agency recommends to ensure the Report provides the best information to the public and General Assembly, in the least burdensome way to the agency.	Please add any other feedback the agency would like to provide (add as many additional rows as necessary)
	1	
Why or why not?	2	
	3	

Agencies are not required to do anything in this worksheet. This worksheet is part of the document so the proper drop down menus can be available in the other tabs.

Is Performance Measure Required?

State

Federal

Only Agency Selected

Type of Performance Measure

Outcome

Efficiency

Output

Input/Explanatory/Activity

Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

State/Local Government Entity

College/University

Business, Association or Individual

Does the Agency have any restructuring recommendations

Yes

No

Does the agency believe this year's Restructuring Report was less burdensome than last year's?

Yes

No